

Summary of Duties

Experience on fixing cranes, welding machines, small tools, and other electrical machines
Responsibilities

This position will have the following general/minimum responsibilities:

- Conduct regular inspections of buildings and other structures to determine functional systems and needed repairs to ensure upkeep and maintenance of assigned area of facility.
- Perform minor electrical maintenance to include but not limited to replacement or repair of fixtures using appropriate hand, power and specialty tools.
- Perform minor plumbing, carpentry and masonry work.
- Prepares the surfaces and paints various structures and equipment to preserve wood and metals parts from corrosion and maintain a safe, comfortable work environment.
- Keep records of all the day-to-day maintenance and service activities undertaken in the facility.
- Place orders for spare parts and maintain required documents.
- Coordinate work processes with other departments.
- Practice good housekeeping by cleaning up area after repairs are made.
- Comply with all corporate policies relating to health and safety while carrying out maintenance functions.

Qualifications/Skills

The following education, experience and knowledge are preferred for this position:

- High School Diploma or its equivalent.
- Extensive knowledge of welding, carpentry, repair of electrical and mechanical equipment as well as installation of new equipment.

Pay:

\$19 to \$21